

SECTION III: THE ADVISORY RESEARCH COMMITTEE (ARC) OF THE UTAH CANCER REGISTRY (UCR)

The Memorandum of Agreement between the Utah Department of Health (UDOH) and the University of Utah, which is responsible for the UCR, requires the latter to establish the Advisory Research Committee (ARC) to oversee the disclosure of cancer case information. The Agreement mandates that the ARC include a representative of the UDOH (appointed by the UDOH) and representatives from community-based health care providers and health care facilities that contribute data to UCR. The committee membership includes experts in the fields of epidemiology and biostatistics.

The ARC will review the UCR Policies and Procedures Guide: Requests for Registry Data and establish a process for review of research proposals. The UDOH and UCR have veto power over any proposal. Criteria for approval of a proposal include at least the following: scientific merit; adequate protection of human subjects (through approval by the Institutional Review Board); protection of the confidentiality of database information; and assuring that UCR's policies and procedures are followed with respect to the use of identified patient data or contacting patients.

Minutes will be maintained by UCR and submitted to the Human Database Research Oversight Committee (HDROC), which is chaired by the Vice President for Research at the University of Utah. The HDROC also has the responsibility of reviewing and approving the Policies and Procedures of the UCR and other human databases at the University.

**UTAH CANCER REGISTRY
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